



Greenwell Foundation

The Park of Possibilities

Greenwell Foundation is a 501(c)3 nonprofit organization dedicated to providing inclusive programs to Southern Maryland.
Donations are tax deductible to the fullest extent allowed by law.

Dear Volunteer Junior Counselor applicant,

Thank you for your interest in the Greenwell Foundation Volunteer Junior Counselor (VJC) program. Volunteers are an integral part of camp, helping to provide a fun-filled summer for children of all abilities. We hope you will have fun in addition to learning how to be a great helper and camp counselor this summer.

Applicants for the VJC program must be 13 years of age by June 1, 2012. Applications will be open January 1 to April 1. Applications may be emailed to volunteer@greenwellfoundation.org or sent to:

Greenwell Foundation
Attention: Volunteer Junior Counselor Program
P.O. Box 198
Hollywood MD 20636

Volunteer Junior Counselors are an integral part of camp, assisting the Senior Counselors in running summer camp. Daily assistance is needed preparing activities and crafts, participating in archery, kayaking, hiking, games, and maintaining the camp environment. In the event there is time and equipment available, Volunteer Junior Counselors may participate in archery, kayaking and other special activities.

Volunteer Junior Counselors will not be responsible for a group of campers, but rather work as assistants. They are prohibited from disciplining a camper at any time. Volunteer Junior Counselors are held to a higher standard than campers and are not considered participants in camp. They must monitor their behavior and avoid any inappropriate language, discussions or actions. Volunteer Junior Counselors are expected to follow all camp rules including our cell phone/electronics policy.

Your application will be processed as it arrives in our office. You will be notified of your acceptance via email. Once approved, VJCs are required to attend training in order to qualify for this program. Parents/guardians must call the office to sign up for this training session. There is no charge for participation in the VJC program. However, there is a \$200.00 fee for the VJC training. Camp Counselor training will be held on several occasions. The VJC program training schedule will be disseminated to successful applicants. VJCs must attend a minimum of four hours of training in order to qualify for the program. Volunteers that do not attend four hours of training will be excused from the program. **Refunds will not be issued for non attendance at volunteer trainings.** We strongly encourage VJCs to attend as much training as possible. Topics and activities include, waterfront training, responsibilities, how to seek help, games, hiking the trails, discipline, group management, inclusion, special situations, and clubhouse preparation.

VJCs may choose to spend a minimum of one week and as many as nine weeks at camp. Our camp day runs from 8:30am to 4:00pm. If additional hours are needed, VJCs may be enrolled in our extended care program. Parents/guardians may do this by signing them up through our online camp registration system and paying the appropriate fees. This should be done once you have been accepted into the VJC program.

Letters with hours of service must be earned and are not automatically given, requests are due before the conclusion of camp. If you have additional questions, please call our office at 301-373-9775.

Thank you again for your interest in the Volunteer Junior Counselor program.

Sincerely,

Jolanda Campbell
Executive Director

Greenwell Foundation Volunteer Junior Counselor (VJC) Program Application

Parent/guardian please complete and sign the following:

VJC applicant name: _____

Birth date: _____ Sex: _____

Home Address: _____

City: _____ State: _____ Zip: _____

VJC applicant email (**mandatory**): _____

Parent/Guardian email (**mandatory**): _____

Mother/Guardian's name: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Father/Guardian's name: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Allergies: _____

Medications: _____

Date of Last DTP or Tetanus shot: _____

Please provide a reference other than relative: _____

Reference Phone: _____

As parent/guardian, I have received and read the camp rules and policies and agree to assist my child to follow said rules. I understand that there is no charge for participation in the Volunteer Junior Counselor program; however, I agree to pay the \$200.00 training fee. I also agree to pay for extended care if needed.

I further understand that my child may be asked to leave the Volunteer Junior Counselor program in the event he/ she cannot follow the rules of camp.

I acknowledge that there are natural hazards and risks associated with participating in summer camp activities that may include hiking, archery, kayaking and horseback riding. I hereby affirm that my child is in good health and physically capable of participating in all camp activities. In consideration of the Greenwell Foundation accepting my child and to the extent permitted and provided by state law, I hereby release and forever discharge the Greenwell Foundation, its units, agents, and employees from all claims of liability, for any damages, or injuries which may be sustained while my child is at camp. In the event of an emergency requiring immediate medical treatment, I understand that the staff of Camp Greenwell will make every effort to reach me using the telephone number I have provided on this application form. In the event I cannot be reached, I authorize treatment by appropriate medical personnel as approved by camp staff.

I hereby acknowledge that any and all photographs and any other audiovisual materials taken of my child/my ward by the Greenwell Foundation may be used for promotional printed material, educational activities, and website display, or for any other use for the benefit of the program unless written notification is submitted prior to the start of camp.

Parent/Guardian Signature

Greenwell Foundation Volunteer Junior Counselor (VJC) Program Application

Junior Volunteer Counselor applicant, please fill out and sign the following:

Name: _____

What experience have you had working with children? Please be very specific.

Which camp are you most interested to volunteer with? (Note: this is not a guarantee to work with this camp and note which camps VJC's do not support; Intermediate Kayak, Intermediate Horse and Sr. Adventure)

Please outline your previous experience with these content areas. Do you currently ride, kayak or fish? Please let us know as much as possible if you are requesting time in the specialty camps.

Why are you interested in volunteering as a junior counselor?

As a Volunteer Junior Counselor applicant, I have read the camp rules and policies as stated herein and agree to follow said rules. I understand my responsibilities as a VJC. I further understand that I may be asked to leave the Volunteer Junior Counselor program in the event I cannot follow the rules of camp.

Volunteer Junior Counselor Applicant Signature

VJC Rules for Camp Greenwell and Specialty Camps

- ❖ Activities such as archery and kayaking are for campers first. VJCs are encouraged to participate if there is enough time and equipment.
- ❖ VJCs follow the instructions of Senior Camp Counselors.
- ❖ VJCs may not discipline campers.
- ❖ VJCs are prohibited from online interaction with campers, ie social media, phone numbers, email
- ❖ VJCs may not supervise a group of campers unattended.
- ❖ VJCs will be asked to place their cell phones in a locked cabinet at the beginning of each day, per the Cell Phone Camp Policy
- ❖ VJCs must dress appropriately (no flip flops, no bikinis, no revealing clothing), more specifically each VJC should be wearing the Camp T-Shirt and a pair of closed-toed shoes.

Greenwell Foundation Volunteer Junior Counselor (VJC) Program Application

- ❖ VJCs need to monitor their language. Cursing, sexual innuendos, and age-inappropriate discussions will not be tolerated. Please contact the Executive Director with any questions you may have regarding this rule.
- ❖ VJCs must stay with the group they are assigned to for the day.
- ❖ VJCs must agree to follow all other rules of camp including:
 - Take care of yourself
 - Take care of each other
 - Take care of Greenwell

Please highlight the weeks/sessions you would NOT be able to volunteer (family vacation etc).

						(Specific Dates)
Week 1	June 18- June 22	Camp Greenwell	Horse Camp			Sr. Adventure Camp*
Week 2	June 25- June 29	Camp Greenwell	Intermediate Horse Camp			Jr. Adventure Camp
Week 3	July 2- July 6	Camp Greenwell	Horse Camp			Jr. Adventure Camp
Week 4	July 9- July 13	Camp Greenwell	Intermediate Horse Camp			Sr. Adventure Camp*
Week 5	July 16- July 20	Camp Greenwell	Intermediate Horse Camp			Jr. Adventure Camp
Week 6	July 23- July 27	Camp Greenwell	Intermediate Horse Camp	Fishing Camp		Intermediate kayak camp*
Week 7	July 30- August 3	Camp Greenwell	Intermediate Horse Camp			Jr. Adventure Camp
Week 8	August 6- August 10	Camp Greenwell	Horse Camp	Fishing Camp		Sr. Adventure Camp*
Week 9	August 13- August 17	Camp Greenwell	Horse Camp	Fishing Camp		Jr. Adventure Camp
						*WITH OVERNIGHT

VJC's do not support Intermediate Kayak Camp, Intermediate Horse Camp or Sr. Adventure Camps.

Staff use only:

VJC Name: _____

Approved: _____ Disapproved: _____

Comments: _____

Signature: _____

Date: _____

Executive or Camp Director

Assigned Weeks/Camp: